

Viewpoint Screening Account + Requirements + Renewals

Set Up Viewpoint Account

Initial Steps

- Create an account
 - www.viewpointscreening.com/ntc
 - Select program package
- Wisconsin Immunization Registry (WIR)
 - <https://www.dhfs.wisconsin.gov/pr/clientSearch.do?language=en>
 - Enter First Name, Last Name, Birth Date + SSN
 - Download/Save WIR document
- Upload WIR document to each corresponding requirement in Health Portal.
- Schedule Appt (see Aspirus Occupational Health flyer) for remaining health requirements.

BRING YOUR NTC ID AT VISIT.

Renewal Requirements

One-year Renewals:

- TB Test: If renewed within one year, a one-step will suffice. If not done within one year, you must either do a two-step TB skin test or a TB blood test (QuantiFERON Gold or TSPOT).
- Influenza (flu) Vaccine: Seasonal vaccine. Flu season is between October – March.
- Background Information Disclosure (BID) Form
- Positive Background Check (with findings)

Two-year Renewals:

- BLS CPR Certification

Four-year Renewals:

- Background Checks (with NO findings)

To complete the Background Information Disclosure Form (BID Form) correctly, students must answer all the questions and include initials on the backside of the form. If the BID Form is not filled out completely, students will need to pay \$5 to resubmit a corrected BID Form in order for the background check to fully run.

Clinical Requirements:

- Two-Step TB Skin Test (involves total of four visits to the clinic) OR TB Blood test
- Up-to-date COVID-19 vaccine/booster OR a COVID-19 Declaration Form
- Seasonal flu vaccine OR a Flu Declaration Form
- Basic Life Support CPR (BLS CPR)
- Measles, Mumps, and Rubella (MMR) completed
- vaccine series (two doses) OR a positive MMR titer
- Varicella completed vaccine series (two doses) OR a positive Varicella titer
- Hepatitis B vaccine OR a positive Hepatitis B titer
- Adult TDap (Diphtheria, Tetanus, and Pertussis) after the age of 11
- *Please note that a Physical Exam is not required.*

NOTE: Each health document page must include First Name and Last Name