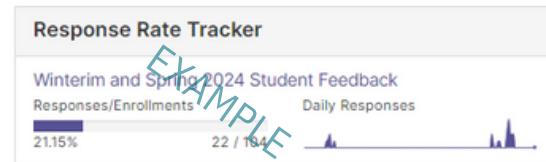


Instructions for Faculty to Access Student Feedback Rates and Results

If less than 3 students completed the survey for each class, you will not be able to view results for that class (due to confidentiality reasons)

Effective only when survey is over. How to access the real time response rate of your student feedback.

1. Log in to Canvas (this is the same login as you would use for the computer)
2. Go to your **Account > Settings > Course Evaluations**
3. On the Course Evaluations & Surveys dashboard, under the **Response Rate Tracker** section, click on the current term **Student Feedback** link.
4. Scroll down to the page to view your response rates.

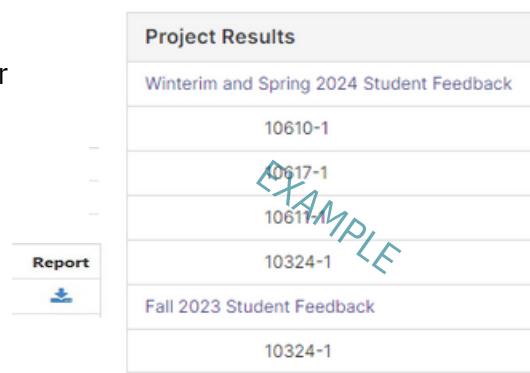


Effective only when survey is over. Review the completed Student Feedback Results after the survey is over.

(There are two ways you can log into view your results)

Signing in through Canvas to review results .

1. Log in to Canvas (this is the same login as you would use for the computer)
2. Go to your **Account > Settings > Course Evaluations**
3. Under **Project Results**, look for the current semester **Student Feedback** and click on it.
4. To view these survey results independently, click on the **report** icon at the end of the course row, and a drop down box will appear.
5. Click **Detailed Report + Comments** to download the results with comments.



Signing in through the email you received to review results.

1. In your NTC email find the email the includes the subject of, **Student Feedback Results Are In!**
2. To view the results click on the **Login** link in this email.
3. This will bring you to the Course Evaluations & Surveys dashboard. You will see all your completed survey(s) for the appropriate semester
4. Under **Project Results**, look for the current semester **Student Feedback** and click on it.
5. To view these survey results independently, click on the **report** icon at the end of the course row, and a drop down box will appear.
6. Click **Detail Report + Comments** to download the results with comments.



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