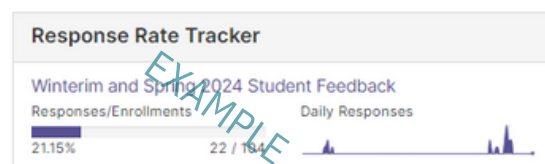


# Instructions for Faculty to Access Student Feedback Rates and Results

If less than 3 students completed the survey for each class, you will not be able to view results for that class (due to confidentiality reasons)

## Effective only when survey is over. How to access the real time response rate of your student feedback.

1. Log in to Canvas (*this is the same login as you would use for the computer*)
2. Go to your **Account > Settings > Course Evaluations**
3. On the Course Evaluations & Surveys dashboard, under the **Response Rate Tracker** section, click on the current term **Student Feedback** link.
4. Scroll down to the page to view your response rates.



## Effective only when survey is over. Review the completed Student Feedback Results after the survey is over.

(There are two ways you can log into view your results)

### Signing in through Canvas to review results .

1. Log in to Canvas (this is the same login as you would use for the computer)
2. Go to your **Account > Settings > Course Evaluations**
3. Under **Project Results**, look for the current semester **Student Feedback** and click on it.
4. To view these survey results independently, click on the **report** icon at the end of the course row, and a drop down box will appear.
5. Click Detailed Report + Comments to download the results with comments.

Project Results	
Winterim and Spring 2024 Student Feedback	
10610-1	
10617-1	
10617-1	
10324-1	
Fall 2023 Student Feedback	
10324-1	

Report

### Signing in through the email you received to review results.

1. In your NTC email find the email the includes the subject of, **Student Feedback Results Are In!**
2. To view the results click on the **Login** link in this email.
3. This will bring you to the Course Evaluations & Surveys dashboard. You will see all your completed survey(s) for the appropriate semester
4. Under **Project Results**, look for the current semester **Student Feedback** and click on it.
5. To view these survey results independently, click on the **report** icon at the end of the course row, and a drop down box will appear.
6. Click **Detail Report + Comments** to download the results with comments.



### For questions, please contact:

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