Blackboard – How to Check Grades

Checking Grades

The My Grades page shows the status of gradable items, such as tests, assignments, journal and blog entries, and discussion posts.

The My Grades page may include item names, details, due dates, student and instructor dates of activity, posted grades, points possible, links to rubrics used for grading, and your instructor's comments about the items.

1. To access My Grades, click on the **My Grades** menu item.
2. The My Grades page will display.

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My Grades
My Instructor
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Student Resources

3. To **view feedback** on assignments submitted and graded in Blackboard, click on the tile of the assignment.
4. If the assignment was **graded using a rubric**, click the View **Rubric button** to view the rubric used to grade the assignment.

5. To quickly view any comments made, click the view feedback button located by the score.

6. The following chart explains the various status symbols students may see on the My Grades page:

Symbol	Description
-	Item has not been completed. No information is available.
✓	Item is completed, but will not have a grade (for items such as surveys).
❗	Item has been submitted. This item is waiting to be reviewed by your instructor. -OR- Item has been submitted. Your instructor may review this item but not provide a grade.
Grade	Item has been graded. Click the grade to view detailed feedback.
🕐	Attempt is in progress. This item has not been submitted. To submit the item, see How to Save an Assignment as a Draft and Submit Later.
⬤	Grade is exempted for this user. If you do not complete this assignment, it will not affect your grade.
❗	Error has occurred. Contact your instructor.
💬	Click to view feedback provided during grading.