



# Flexible Learning - Blackboard

## Deploying a Test

After creating a test, the next step is to deploy it to users in your course. This is a two-step process: adding the test or survey to a course area, then making it available.

1. Navigate to the area in the Learning Plans where the test will be deployed.
2. On the action bar, point to **Assessments** to access the drop-down list.
3. Select **Test** or **Survey**.
4. Select a test or survey from the **Add Test** or **Add Survey** list.

A screenshot of the Blackboard Learning Plans interface. The top navigation bar includes 'Build Content', 'Assessments', 'Tools', and 'Publisher Content'. The 'Assessments' dropdown menu is open, showing options: 'Test' (which is highlighted with a red box), 'Survey', 'Assignment', 'SafeAssignment', 'McGraw-Hill Assignment', 'Mobile Compatible Test', and 'Questionmark Schedule'. Below the dropdown are two folder icons labeled 'Learning' and 'Learning Plan 3, Learning Plan 4'.

A screenshot of the 'Create Test' page. The top header says 'Create Test' with a sub-instruction: 'Creating a Test deploys the Test to a Content Area. Once a Test has been deployed, change the Test Options to make it available for students to take. [More Help](#)'. Below this is a 'Cancel' and 'Submit' button. The main area is divided into sections: '1. Add Test' and '2. Submit'. '1. Add Test' contains a sub-instruction: 'Create a new Test or select an existing Test to deploy.' with a 'Create' button, and a list of available tests: 'Add an Existing Test' with a dropdown menu showing 'Selected Test Below' and 'Test Plan'. '2. Submit' contains a sub-instruction: 'Click Submit to add this Test. Click Cancel to quit.' with a 'Cancel' and 'Submit' button.

5. Click **Submit**. The **Test Options** page appears.
6. On the **Test Options** page, under **Test Availability**, change Make the Link Available to "Yes" to make the test available for students.
7. See the **Test Options tutorials** and accompanying documents for a **detailed description** of the **Test Options**.