# Flexible Learning - Blackboard

Creating a Rubric

A rubric is an assessment tool listing evaluation criteria for an assignment and provides a means to convey to students expectations for the quality of completed assignments. Rubrics can help students organize their efforts to meet the requirements of an assignment, and can be used to explain evaluations to students. Rubrics can help ensure consistent and impartial grading.

How to Create a Rubric:

1. On the **Control Panel**, expand the **Course Tools** section and select **Rubrics**.

2. On the **Rubrics** page, click **Create Rubric**.

3. Type a **Name** for the rubric.

4. Optionally, provide a description of the rubric to make it easier to associate it to relevant assignments.

5. Select the **Rubric Type** from the drop down menu.
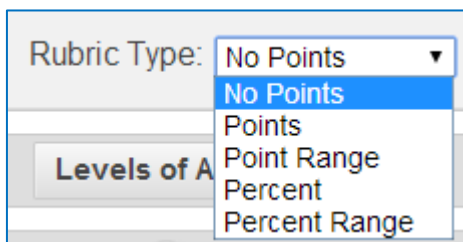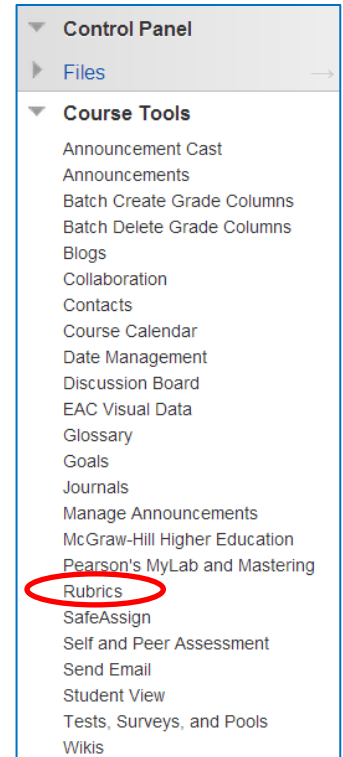
- No Points: Feedback only.
- Points: Single point value for each Level of Achievement.
- Point Range: Range of values for each Level of Achievement.
- Percent: Flexible depending on each assignment's possible points.
- Percent Range: Range of values for each Level of Achievement. During the grading process, you select the appropriate percentage level for a particular Level of Achievement and the system calculates the points earned by multiplying the weight x achievement percentage x item points.

6. Edit the rubric grid by clicking **Add Row/Add Column** or by clicking on the dropdown arrows next to each row and column category. (New rubrics default to three rows and three columns.)

7. When finished with developing the rubric, click **Submit**.

*To associate the rubric to an assignment, click on **Add Rubric** on the **Edit Assignment** screen for the assignment. The rubric will now be available to the instructor when grading student attempts in the Grade Center.*

3. Grading

      ✳ Points Possible   15

      Associated Rubrics   Add Rubric ⌄

                                     Name

***For directions on Grading with Blackboard Rubrics, review the **Grading with a Rubric** document.*