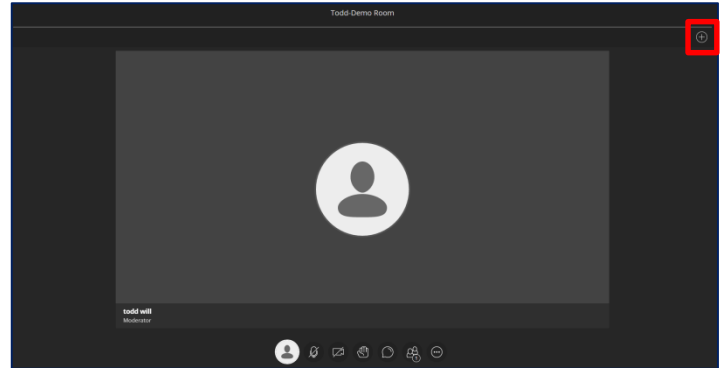
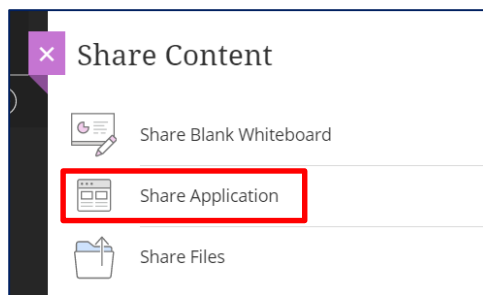


Flexible Learning - Blackboard Collaborate

Sharing the Computer Screen with Participants

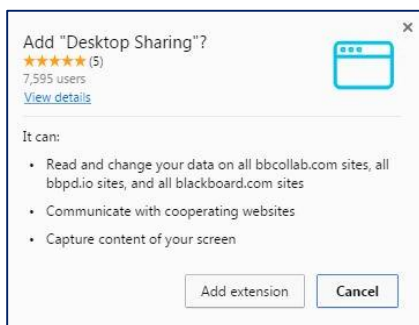
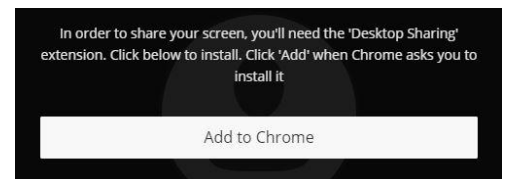
Follow the directions below to share the computer screen in a Collaborate session. **Make sure to be using Google Chrome.**

1. Once in a Collaborate session, click on the **Share Content** (📎) button.
2. The Share Content options will display.
3. Click on **Share Application**.

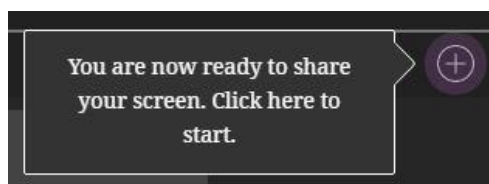


****If this is the first time sharing the computer screen you will have to add a Google Chrome Screen Sharing add-on.**

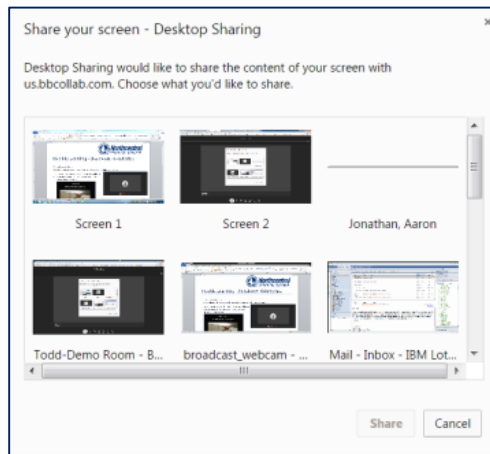
- a. After selecting the **Share Application** option, the following message will display in Collaborate. Click on **Add to Chrome**.
- b. The Add “**Desktop Sharing**” message will display. Click **Add Extension**.



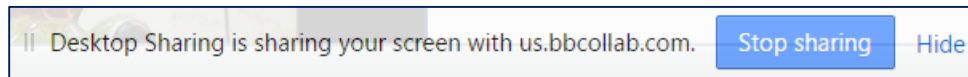
- c. Adding the extension takes a few seconds. Once complete, you will receive the following message next to the Share button near the top right of the screen.



4. Choose the screen (monitor) or application you would like to share. If you have more than one monitor, you will need to choose the monitor you wish to display.



5. Everything done on the selected display will now be shared with participants of the session. While sharing content you will see the pop-up displayed below on the bottom of the monitor.



6. To stop sharing content click on the Stop Sharing button in the Collaborate session or on the popup on the bottom of the screen.

